

**Battlefield High School  
Athletic Booster Club  
Meeting Minutes  
Tuesday, September 20<sup>th</sup>, 2011**

**I. Welcome and Introductions**

Ron Fairbanks, President, called the meeting to order.

**II. Last Meeting Minutes**

The minutes from the last meeting were reviewed with those present at the meeting. These minutes are also posted on the Booster Club Website. Please contact Laura Hyer, Secretary, if you have any questions.

**III. Treasurer's Report**

Kristin Chambers, the treasurer was not present to review the treasurers' report. There was approximately \$120,4000 in the booster club account as of August 31, 2011. This total includes both restricted and unrestricted funds together.

**IV. Athletic Director's Report**

Mr. Stutler was in attendance. Candidates for the boys' basketball, boys' soccer and boys' tennis coach will be interviewed this coming week. Mr. Stutler will keep us apprised.

**V. Issues/Updates**

**1. Web Master:**

John Chambers will be removing link to the web site [www.scoretrax.com](http://www.scoretrax.com).

**2. 3x3 Shamrock Shootout Basketball Tournament**

Tournament is scheduled with BHS for March 24, 2012. This is our next big fundraising event. We need a chairperson, committee and a lot of volunteers to coordinate this event for this year.

**3. Golf Tournament next spring**

Chairman is needed for Golf tournament.

#### **4. New Concessions Lead**

Susan Coxson is our new Concessions Lead. We are still looking for volunteers to help as Fall, Winter and Spring Sports chairs. If you are interested, please contact Susan Coxson at [BHSConcessionsscoxson@gmail.com](mailto:BHSConcessionsscoxson@gmail.com).

#### **5. New Booster Club Secretary**

Laura Hyer was nominated and elected as the new Booster Club secretary. Laura is a PWCS employee and has one son attending BHS. She is excited to help the Booster Club. Please contact her at [hyerlm@yahoo.com](mailto:hyerlm@yahoo.com) if you have any questions.

#### **6. Other reports/notes/actions from Membership, Spirit Wear, Concessions, Long Term Goals and Ways and Means.**

##### **a. Membership**

Many in attendance talked about how to increase our membership. Suggestions were to advertise during athletic events, have a representative at the Parent's Open House in August and Back to School night.

##### **b. Spirit wear**

Help is needed to sell spirit wear at all athletic events. Please contact Marinda Beach at [marindabeach@crofessionals.com](mailto:marindabeach@crofessionals.com) to volunteer.

##### **c. Ways and Means**

We are now looking for a chairperson and several committee members to form a ways and means committee. This committee will help to determine the ways and means of fundraising for the BHS ABC. One of the possible things members of this committee may do is attend the Haymarket Business Association meetings, which are held on the 3<sup>rd</sup> Monday/Tuesday of every month. This will help us to network and get more community contacts. The members of this committee will help guide the fundraising efforts of the BHS ABC. They will recommend fundraising events and help to manage the selling of our sports banners for sponsors. This committee will also keep track of individual team fundraising events to help resolve conflicts. Please contact Ron Fairbanks at [Fairbanks@ieee.org](mailto:Fairbanks@ieee.org) if you are interested in volunteering for this committee.

#### **d. Long term Plans**

20% of current funds not in restricted funds will be put towards long-term goals. Members in attendance talked about having a turf field. Mr. Stutler commented on this being a very expensive endeavor. The upkeep is also expensive.

#### **7. Concessions Team Earnings: 2011-2012 payment Guidelines:**

**The new concession payout guidelines effective for the 2011-2012 school year are as follows:**

- a. Any team working concessions will receive a flat amount of \$100.00 (this does not include Varsity football games – see #3)
- b. Teams with sporting events and concessions that run all day will receive a flat amount of \$400.00
- c. Two teams will work concessions at Varsity Football games and each team will receive \$200 for working. (This is due to this concession making much more money and having a much larger volume than the other sporting events)
- d. If the Satellite concession stand is open (based on need) at Varsity Football games, the team that works that stand will also receive \$200.
- e. Concession payouts will now be paid monthly to all teams to enable quicker funds availability.
  - a. Please contact Susan Coxson at [BHSConcessionscoxson@gmail.com](mailto:BHSConcessionscoxson@gmail.com) to volunteer.

### **VI. Other Business**

#### **1. Standing Committees (Critical Need)**

- \* Each standing committee needs a chair and 3-4 members. Please volunteer for a committee.
- \* Critical committee needs are Membership, Concessions, Spirit Wear and Ways and Means. Please contact Ron Fairbanks if you can help in any way.
- \* Susan Coxson has volunteered to be Concessions Overall Coordinator to oversee concessions for the full year. We still desperately need one volunteer to be the coordinator for spring sports, one for fall sports and one for Winter sports. Please contact Ron Fairbanks or Susan Coxson immediately if you can help out with this critical immediate need. It is most important right now to fill the coordinator for fall sports.

#### **2. Comments**

- \* There were parents from the hockey team that were asking the Booster club representative and Mr. Stutler how they could get recognized as a

Battlefield HS team. It was recommended that they contact the supervisor of health and physical education for the county; Fred Milbert.

### **3. Scholarship Fund**

Don Fairbanks will be requesting volunteers for to help with selecting athletes for the scholarship from BHS booster 201-2012 in the near future.

### **4. Financial Aid Request**

We received a request for Financial Aid from the Athletic Trainer. Ms. Nelson, the Athletic Trainer at BHS has requested funding from the BHS ABC for the following: Electric Stim/Ultrasound Combo for treatment in training room instead of referring athletes out to clinics (used for treatment of injuries/decreases pain and increases blood flow to area) estimates - \$2882.72 to \$2313.18. Mrs. Nelson was given \$900.00 from the Booster Club for the Stim/Ultrasound Combo system.

## **VII. Review of Action Items**

### **VIII. Next meeting**

The next meetings date for October 18, 2011 at 6 pm in the BHS mini theater and will be posted on the BHS ABC Website.

### **IX. Adjourn**