

**Battlefield High School
Athletic Booster Club
Meeting Minutes
Monday, August 15th, 2011**

I. Welcome and Introductions

Ron Fairbanks, President, called the meeting to order. All present introduced themselves.

II. Last Meeting Minutes

The minutes from the last meeting were reviewed with those present at the meeting. These minutes are also posted on the Booster Club Website. Please contact Susan Coxson, Secretary if you have any questions.

III. Treasurers Report

a. Financial Status

Kristin Chambers, the treasurer was not present to review the treasurers' report. There was approximately \$110,000 in the booster club account as of last months meeting. This total includes both restricted and unrestricted funds together. This amount will be updated at the September meeting.

IV. Athletic Director's Report

1. Coach Mark Cox, Assistant AD was present. The Boys Basketball Coach, Boys Soccer and Tennis Coach positions are still open. They are still taking applications until the end of the month. These positions will be filled shortly.

2. Coach Cox also advised the BHS ABC of a new text update system that the school will be using to keep spectators updated on scores during a game. This will first be used during Football and if all goes well, it will then be instituted with other BHS sports. The website is www.sportstextprep.com. This site is free sign up for and to use. The school receives 2 cents per text it sends out, which is a good fundraising opportunity for our sports programs at BHS. This site will be posted on the BHS website and also on the BHS ABC website. Please sign up online for this wonderful service!

V. Issues/Updates

1. Web Master:

John Chambers is our Webmaster. Please contact John or anyone on the board for postings. John will be posting the new concession payment guidelines on the website as approved by the board at this meeting. He will also be posting some community service hour opportunities. Please check the website for details. John will be posting the link on the BHS Website about the sportstextprep website for BHS. Text updates to sporting events.

2. 3x3 Shamrock Shootout Basketball Tournament

a. Tournament is scheduled with BHS for March 24, 2012. This is our next big fundraising event. Stan Livingston coordinated this event last year but has stepped down as coordinator due to other obligations. We need a chairperson, committee and a lot of volunteers to coordinate this event for this year. Ron Fairbanks will speak with Brett Lewis and Kevin Woods (GBA President) to see if they would be willing to help.

3. Golf Tournament next spring

The golf tournament will be held on Monday April 9th to allow teachers and students to be involved. Coach Cox will discuss this date with Ms. Ethridge-Conti since it is a teacher-planning day. Coach Metts from the Golf team will speak with the parents on his golf team to help get a chair/committee for this huge event. All of the local country clubs/golf clubs will be approached about this event and a decision as to where it will be held will be made. The location may change yearly to give all the local clubs an opportunity to host the event. Different options are being looked at by Coach Metts and his team and will be presented to the board/membership at a later time.

4. New Concessions Lead

Susan Coxson is our new Concessions Lead. We are still looking for volunteers to help as fall, winter and Spring Sports chairs. If you are interested, please contact Susan Coxson at BHSConcessionsscoxson@gmail.com. Susan has met with Mr. Stutler, AD and reported back to the membership/board. Mr. Stutler is going to have the lock on the outdoor concession stand changed due to many missing keys over the past years. The only people that will have keys will be Mr. Stutler, the concessions chair and the office per Mr. Stutler after the locks are changed. Mr. Stutler also offered to have the bolt fixed on the roll up concession window in the outdoor stand so the window can be opened by concessions and move more easily.

5. Secretary needed: Nominations accepted now

We need nominations for a new Secretary. Susan Coxson is currently in this position along with Concessions. If you know anyone/or if you are interested, please contact Ron Fairbanks. We will have a Special Election at the September or October Meeting once nominations are received.

6. Other reports/notes/actions from Membership, Spirit Wear and Concessions, Ways and Means.

a. Membership

We are pleased to announce that Sarah Lewis has agreed to be the new membership coordinator effective immediately. She is transitioning into this role quickly and is very excited to be involved. Kecia Greene has also volunteered to assist her with this exciting new job. We still need more volunteers for this committee. Please contact Ron Fairbanks or Sarah Lewis if you are interested in helping.

b. Grizzly Day – August 28th, 2011

The Grizzlies have graciously invited us to participate in their annual Grizzly day on 8/28. They have offered us a free booth for us to sell spirit wear and set up for new membership!! They would like the BHS Football team to come in their Jerseys (2010 Championship Team) to sign autographs and make an appearance. They would also like the BHS Cheerleaders there in uniform to do some cheers! This a great opportunity for the coaches and us are being contacted about this. Anyone that would like to come and help out that day, please contact Ron Fairbanks. We will definitely need volunteers to man the booth.

c. Spirit wear

. Spirit wear will be sold at freshman orientation on Friday 8/26 and at Grizzly day on 8/28. Marinda was unable to join us at this meeting due to prior commitments.

d. Ways and Means

We are now looking for a chairperson and several committee members to form a ways and means committee. This committee will help to determine the ways and means of fundraising for the BHS ABC. One of the possible things members of this committee may do is attend the Haymarket Business Association meetings, which are held on the 3rd Monday/Tuesday of every month. This will help us to network and get more community contacts. The members of this committee will help guide the fundraising efforts of the BHS ABC. They will recommend fundraising events and help to manage the selling of our sports banners for sponsors. This committee will also keep track of individual team fundraising events to help resolve conflicts. Please contact Ron Fairbanks at Fairbanks@ieee.org if you are interested in volunteering for this committee.

3. Concessions Team Earnings: 2011-2012 payment Guidelines:

The new concession payout guidelines effective for the 2011-2012 school year are as follows:

1. Any team working concessions will receive a flat amount of \$100.00 (this does not include Varsity football games – see #3)
2. Teams with sporting events and concessions that run all day will receive a flat amount of \$400.00
3. Two teams will work concessions at Varsity Football games and each team will receive \$200 for working. (This is due to this concession making much more money and having a much larger volume than the other sporting events)
4. If the Satellite concession stand is open (based on need) at Varsity Football games, the team that works that stand will also receive \$200.
5. Concession payouts will now be paid monthly to all teams to enable quicker funds availability.

Vi. Other Business

a. Standing Committees (Critical Need)

Each standing committee needs a chair and 3-4 members. Please volunteer for a committee.

Critical committee needs are Membership, Concessions, Spirit wear and Ways and please contact Ron Fairbanks if you can help in any way.

Susan Coxson has volunteered to be Concessions Overall Coordinator to oversee concessions for the full year. We still desperately need 1 volunteer to be the coordinator for spring sports, 1 for fall sports and 1 for Winter sports. Please contact Ron Fairbanks or Susan Coxson immediately if you can help out with this critical immediate need. It is most important right now to fill the coordinator for fall sports.

Don Clark has agreed to be the new Long Term Goals Committee chairman since Kristin Chambers has moved to Treasurer. Thank you Don!

b. Scholarship Fund

Linn Jorgeson and Kathy Harris volunteered as our e scholarship committee for our scholarship fund this past year. The scholarships were awarded at the spring banquet. Every year the ABC awards \$2000 to one male and \$2000 to one female athlete. The female athlete for 2010-2011 year chosen was Tessa Klumpp and the male athlete was Nathan Moyer. Congratulations to both of them. It was very competitive and the scholarship committee had a rough job with all the excellent applicants they applied for the scholarship.

Application Deadline for the upcoming school year is May 11, 2012. We hope to receive more applicants from fall sports; this is being passed on to all the coaches.

c. Financial Aid Request

We received a request for Financial Aid from the Athletic Trainer. Ms. Nelson, the Athletic Trainer at BHS has requested funding from the BHS ABC for the following:

1. Small Freezer for Athletic training office to store chemical ice packs and ice cups for treatment of our injured athletes.
2. Drinking Water system (4 drinking stations) to eliminate high water bottle usage and more readily available water to our athletes during training and games. Estimates ranged from \$1368.00 to \$1521.88
3. Electric Stim/Ultrasound Combo for treatment in training room instead of referring athletes out to clinics (used for treatment of injuries/decreases pain and increases blood flow to area) estimates - \$2882.72 to \$2313.18.

The Membership and board voted on this RFA. The Freezer was approved though it was approved in the capacity that it is purchased at a lower price than from the medical supply companies. Susan Coxson obtained several pricing options and will be forwarding these to Ms. Nelson to find which one will fit her space in dimension to purchase. The Drinking water system was also approved by all in attendance and previously by the board in July. Ron Fairbanks will let Ms. Nelson know to go ahead and order this and advising him which freezer she chooses.

The Electric Stim/Ultrasound was discussed at length by the board/membership. Susan Coxson called several athletic trainers in the area to see if this item is being used a lot and can be justified for the cost. This is considered a luxury item for schools to have and other schools have either purchased them used or new, but the school purchased them for the trainer. Coach Cox thinks it's a good idea and suggested that Ms. Nelson pursue possible donations of a used machine from clinics that we work with or possible from Haymarket Orthopedics, our team doctor. The membership was in agreement. Ron Fairbanks is to talk to Ms. Nelson about these possible options and we will revisit this subject at the next meeting.

VI. Review of Action Items

1. Action Items for Ron Fairbanks

- a. Ron to call Kristi Nelson and see if she can pursue other avenues to get an electric stim/ultrasound combo machine donated (e.g. Haymarket physical therapy, insurance companies.)
- b. Ron to get information on Golf Tournament to Coach Metts to assist him in finding a chair for our Spring Golf Tournament.
- c. Ron to check with Matt Britton as to status of shed for press box.
- d. Ron to talk to Brett Lewis and Kevin Woods (GBA President) about Shamrock Shootout (Chairperson, volunteers.) for upcoming 3x3 in March.

2. Action item for John Chambers

John Chambers to put a link for www.sportstextprep.com on BHS ABC website per Ron Fairbanks and Coach Cox, Assistant AD for BHS.

VII. Next meeting

The next meetings date for September is 9/20/11 at 6 pm in the BHS mini theater and will be posted on the BHS ABC Website.

VIII. Adjourn