

**Battlefield High School
Athletic Booster Club
Meeting Minutes
Tuesday February 22nd, 2011**

I. Welcome and Introductions

Ron Fairbanks, President, called the meeting to order. A meeting Agenda was passed out to all in attendance. It was discussed that all attending would sign in at all meetings. All board members and members present introduced themselves.

1. Announcements:

- a. Checks and Balances are all now in place on Income and Expenditures:
 - 1. Multi Person Count – any incoming money is counted by 2 people. A form was instituted to track this and ensure the count is correct. This is to protect all of our members.
 - 2. All funds collected at any event/concessions are now deposited immediately
 - 3. Only certain members are allowed to make the deposits (bank rules)

II. Last Meeting Minutes

The minutes for the last meeting were reviewed with those present at the meeting. These minutes are also posted on the Booster club website. Please contact Susan Coxson, Secretary if you have and questions.

III. Treasurers Report

a. Financial Status

Jennifer Fowler (Treasurer) presented the treasurers report. There is approximately \$88,000 in the booster club account at this time. This total includes both restricted and unrestricted funds together.

IV. Student Activities Director's report

Neither Coach Cox nor Mr. Ben Stutler were present at the meeting.

V. Issues/Updates

1. Web Master:

John Chambers is our Webmaster. Please contact John or anyone on the board for postings.

We are going to look into adding a link on our website with pictures of all of the sports teams and candid's that Jorge Jatib has taken. We will ask Jorge if we have his permission to do this before it is added.

2. State Championship Football Shirts

All of the state championship shirts have been sold except for 3 XXL's. If anyone is interested in any of these, please let someone on the board know. All the football players were given their shirts for their hard work!

3. Membership

Membership forms are available at the meetings or online. We will also have a table set up at the spring sports parent meeting on 2/25/11 (Friday) evening.

a. We are going to be setting up a table at the spring sports parents meeting to help increase membership and visibility.

4. 3 X 3 Basketball Tournament (Matt Britton and Stan Livingston)

Stan Livingston spoke about the Shamrock Shootout 3 X 3 Basketball tournament to be held on March 19, 2011. Doors will open around 7 am

a. The basketball players will be helping to help us referee. We need adults to be court monitors.

b. Geico, PNC bank, Hard Hits (T-shirts), Glory Days, Domino's and Mountain view medical have all become sponsors for the event. All sponsors names will be put on the T-shirts that are given to each player with a paid entry to the tournament. We are always looking for sponsors, if you know anyone, please contact Stan Livingston or Matt Britton. The \$250 sponsors will also have tables at the event with free item giveaways.

c. We need both volunteers and players. Please help get the word out!!! Job descriptions will be available on the web site for all volunteer positions soon.

d. The rules are listed on the battlefieldboosters.org website.

e. Please get the word out!! This is our big fundraiser of the year since we will not do a spring golf tournament. We need players, sponsors and volunteers. The more players we get this year the larger and more profitable this event will become in future years.

f. Craig Jorgeson has the sign up sheet for volunteers. There are still some empty volunteer slots. Please watch your email for a list of what is still needed. Thank you Craig for getting the majority of the volunteers for this event!!

g. We need Pinnies for the teams. Tina Fairbanks to see if the school has any and if so, how many they have that we can use.

h. There will be a concession stand and Michelle Curry is organizing the volunteers to work this stand.

5. Other reports/notes/actions from Membership, Spirit Wear and Concessions, Ways and Means.

a. Spirit wear

No new report at this time.

b. Concessions

We are sad to announce that Michelle Curry will not be returning as the concessions chair next year. We are now looking for a concessions chair and at least 2-3 additional committee members to learn this important job in the BHS ABC. Please email Ron Fairbanks at Fairbanks@ieee.org if you are interested in helping with this position.

c. Ways and Means

We are now looking for a chairperson and several committee members to form a ways and means committee. This committee will help to determine the ways and means of fundraising for the BHS ABC.

The members of this committee will help guide the fundraising efforts of the BHS ABC. They will recommend fundraising events and help to manage the selling of our sports banners for sponsors. This committee will also keep track of individual team fundraising events to help resolve conflicts.

Please contact Ron Fairbanks at Fairbanks@ieee.org if you are interested in volunteering for this committee.

6. Outstanding funds/Coupons from Concessions

All outstanding funds and coupons must be accounted/deposited immediately so we can close out our calendar year.

7. Elections

Elections will be held at the May meeting. Jennifer Fowler is vacating the treasurer spot. If anyone is interested in running for Treasurer, Vice president, President or Secretary, please see the job descriptions on the boosters web site or speak with any of the board members. Ron Fairbanks is planning on running for president again, Matt Britton is planning on running for Vice President and Susan Coxson is planning on running for Secretary for the 2011-12 school year.

VI. Other Business

a. Pro-bono work

If anyone knows anyone willing to do any pro-bono work for the booster club, please contact Ron Fairbanks – president.

b. Standing Committees (Critical Need)

Each standing committee needs a chair and 4 members. Please volunteer for a committee. The committees in need are Ways and Means, Scholarship and Concessions. We have a critical need for volunteers for both the concessions and spirit wear committee now. Please contact Ron Fairbanks if you can help in any way. Each standing committee needs at least 3-4 members and a chairperson.

b. Long term goals funds

This committee is made up of a representative from each BHS team. This committee will help set up the BHS ABC's long term goals along with Mr. Stutler and Ms. Ethridge-Conti. Kristen Chambers was nominated as chairperson for this committee and she has accepted the nomination. This committee will meet monthly right after the scheduled ABC meeting for the time being.

c. Scholarship Fund (Volunteers sought for committee)

Linn Jorgeson has volunteered for the scholarship committee for our scholarship fund. We need 1 more volunteer for this committee. The scholarships are awarded at the spring banquet. Every year the ABC awards \$2000 to one male and \$2000 to one female athlete. Most of the applications we receive are in the spring. The committee will help to figure out how we are going to get the fall sports involved in this and increase awareness of the scholarship program, review applications and help to choose our yearly scholarship recipients.

VII. Review of Action Items

The following items were put in place during this meeting:

1. Tina Fairbanks to check with Battlefield HS to see if they have any pinnies we can borrow for the 3 on 3 basketball tournament.
2. Nancy Brosnahan is going to check with Swingles basketball to see if they have gotten the information on the 3 on 3 basketball tournament. If not, she will provide them with it to help get additional players signed up.
3. Ron Fairbanks to talk to Ben Stutler AD and Amy Ethridge Conti about a possible future request from softball for fencing in a pitching/hitting area. This may come up at a future ABC meeting if the school does not have the funding for it.
4. The track team has requested that we put on the next agenda for the meeting in March a request for financial assistance to attend a national meet in NY March 11-13. The coach is going to front the money for the meet because of the inability to give the ABC final numbers of qualifiers at this time (still competing). The request will be presented with a dollar amount next month.
5. Ron Fairbanks/Tina Fairbanks to speak with Jorge Jatib (photographer) to get permission to put photos on the athletes on our website and a link for the photos he has so graciously taken.

VII. Next meeting

The next meeting will be on Tuesday, March 21 2011 at 6:30 pm at Giuseppe's Restaurant in Haymarket

IX. Adjourn